

PROCEEDINGS - VILLAGE OF ARGYLE - MONTHLY MEETING

Wednesday, October 1st, 2025

The regular monthly meeting of the Argyle Village Board was called to order by President Thomas Moore on October 1st, 2025 at 7:03 pm. Roll call was taken with Rossing absent. Proper posting of the meeting was acknowledged. Helfvogt made a motion for approval of the minutes, King seconded, motion carried. Helfvogt made a motion to approve the agenda, Webster seconded, motion carried.

CITIZEN COMMENT Margo Klassy of 709 E Milwaukee requested approval for a multiple dog license for her three rescue dogs. A roll call vote was taken with none opposing. Joseph Schutte brought up the need for more security on Village property after a resident trespassed into the Wastewater Treatment plant's property and caused an altercation while he was completing IT work in the plant. No Trespassing signs will be posted, and cameras will be investigated for the future.

OLD BUSINESS Nick Dorava of Town and Country Engineering presented the October Pay Request from Maddrell Excavating for the Fairview Avenue street project with a total of \$138,685.10. Johnson motioned to approve the pay request, Helfvogt seconded, motion carried. Maddrell will begin working on the Lead Service Line replacements throughout the Village. The Plan Commission made the recommended to the board to proceed with adopting Chapter 715 Zoning Code updates at the November meeting. King motioned to put this on the November agenda, Hinojosa seconded, motion carried. Matt Miller from Vierbicher provided updates on the daycare project. Ground has been broken and the foundation is being poured, however delays caused by waiting for state approved plans and paperwork from the Department of Safety and Professional Services have caused the project to take longer than expected as they could not do some work until they received these back. They are now expecting that the project will be complete and a certificate of occupancy will be received by July 21, 2026 rather than 2025, and are requesting an amendment to the developer's agreement to reflect this. Helfvogt motioned to approve the addendum and allow all parties to complete the required paperwork to update, Hinojosa seconded, motion carried. Hinojosa mentioned that with Homecoming coming up, he would like to see the construction company put an orange fence up around the foundation area to prevent any injuries. Miller stated he will pass the message along to have one put up. Flannery brought quotes from IT company Computer Know How for more IT hours as the Village is running low on prepaid hours. Computer Know How quoted that the cost for prepaid hours is \$125 per hour for 10-19 hours, \$120 per hour for 0-99 hours, and \$110 per hour for 100+ hours. Without purchasing prepaid hours, the normal charge is \$130 per hour for IT work. The email migration from .org to .gov took up a lot of the prepaid hours that were budgeted for, and the prepaid hours do not expire. King motioned to purchase 10 more hours, Hinojosa seconded, motion carried.

NEW BUSINESS Webster presented the Library Budget for 2026, with a request for a 5% wage increase with the assumption of hours staying the same. No action will be taken at this meeting, the board will look into this at a future budget meeting. Employee contracts were reviewed and approved by the personnel committee and presented to the board. The recommended Cost of Living Adjustment at the federal level is 2.8% which the board has approved for Todd Ritschard, Jared Johnson, Dan Koch, Sandra Flannery, Mallory McGuire, Hayley Saalsaa, Gary McKibben, Tina Swingen, Joseph Schutte, and all poll workers. Additions to the COLA are a \$2.00 per hour increase to McGuire for extra duties that were added to her job, and \$2.00 per hour for Saalsaa for extra duties that have been added to her job and increase of intensive cases. Flannery mentioned that an employee policy book will also be created. OSHA and workplace safety and a harassment policies will be added to this. Annual training and acknowledgment of the policies is also planned. Flannery mentioned that Paychex or the League of WI Municipalities might offer something like this. A formal Complaint form was also suggested to be created for any future issues. Hinojosa motioned to approve the contracts, Webster seconded, motion carried. McGuire updated the board that the current health insurance plan selected through etf, Group Health Cooperative Neighbors, is no longer servicing Lafayette County. There are currently 5 health plans to select between, and McGuire is narrowing down the plans to select one for 2026 that will have a similar cost and provider network for employees. President Moore presented an Equal Employment Opportunity Policy to the board. The policy applies to all employment practices and actions ensuring equal treatment for everyone. Johnson motioned to approve, Helfvogt seconded, motion carried.

COMMITTEE BUSINESS Hinojosa presented a work order for the St. Joseph's Catholic Church to install a new water service and blacktop patch to repair which was a total of \$3,012. A second work order for a water service repair at 603 North Street was presented at a total of \$1,847. Hinojosa presented a quote for cleaning the water tower for future consideration at a total of \$6,500 including a required inspection that is due in 2026. Other quotes on the tower cleaning were over \$4,000 more each. King presented a quote \$2,500 for duplex street patch repairs for brining service to the final duplex, as well as a pavement maintenance proposal from Struck and Irwin Paving. This includes street work on East Street from Milwaukee to North, North Street from East to Lafayette, Lafayette to North Broad, South Broad Street from Milwaukee to Monroe, South Green from Milwaukee to Monroe, and the wastewater treatment plant, water tower, and recycle plant parking lots for a total of \$68,943.43. These would be under consideration on the 2025 Budget payable 2026. King also mentioned the need for a vacuum excavator for repairs that fill up with water and mud, two quotes have been received for this at \$31,123 and \$36,660. This would be shared between water, sewer, and electric departments. Helfvogt motioned to approve the duplex street patch repairs, Hinojosa seconded, motion carried. Keyless entry pads for the electric department have been investigated at a cost of \$150 for a lock without wifi, and \$257 for wifi enabled deadbolt locks. A few Village locations already have keypads without wifi, the Village is looking into getting a wifi enabled lock for the park bathroom and kitchen to allow the Clerk's office to change keys for renters of the shelter house so keys do not have to be lent out.

COMMUNITY DEVELOPMENT The Chili Cook-off will be held on October 18th at the American Legion Park shelter house from noon to 3PM. There will be a bounce house, pumpkin painting, face painting by the Argyle Community Parks Foundation, a live DJ, and the final day of Argyle's Open Market. Trick or treating in the Village of Argyle will be on Friday, October 31st from 5-7PM. Schutte is asking all people who live and work in Argyle to complete the Argyle Smart Growth Plan survey to help guide the plan to reflect what people would like to see in the village. An open house was held at the Argyle School on September 24th to get feedback from students and provide information on the plan. Schutte mentioned he was able to get the high school students engaged and understand the purpose of the smart growth plan. The Holiday Lighting Contest this year will be held on Saturday, December 13th. Schutte suggested changing the contest from it's current four categories of Elegant, Business, Whimsical, and Traditional to a new judging system as many lights don't fit into these categories anymore. Instead, first, second, and third place were suggested with \$100, \$50, and \$25 prizes and a business category with one winner and a prize of \$100. Helfvogt motioned to approve the change in the Holiday Lighting Contest, King seconded, motion carried.

PRESIDENT BUSINESS Thank you cards were received from the family of Janice Flannery and the family of Butch Downing for flowers delivered to their family's services. The payroll report for September 2025 overtime paid to full-time: Johnson – 2.85 hours, Ritschard – 3.12 hours, Koch – 8.62 hours, Flannery – 2.87 hours, McGuire – 2.08 hours, Saalsaa – 5.44 hours. King motioned to approve, Hinojosa seconded, motion carried. A special budget meeting will need to be scheduled for the Preliminary Budget Payable 2026. This will be scheduled at a future date.

CLERK BUSINESS Building Permits approved by Total inspection are 112 S Green Street and 114 S Green Street for the new duplex, Marsha Soper for a raze permit at 509 North Street. Rossing met with the Clerk's office to submit a grant application for the Community Fund Grant for repair of the terrazzo floors in the Community Building. The 100-year Re-Dedication of the Community Building will be held on Saturday, October 4th following the parade and alumni photo. The R. Finley Barry Clock was installed into the Community Building meeting hall by Randy and Diane Martin before the Re-Dedication of the Community Building on October 4th. The clock was donated to the community in 1993 by Barry and was hung in what is now the First National Bank Building. With the bank moving, the Martins wanted to ensure the clock stayed with the community. The clock was built in the 1900s, and previously was located in the first State Bank of Argyle building. Jen Detra was suggested to the board to be appointed as a library board member. A roll-call vote was taken with no opposition, motion carried. Hinojosa made a motion to approve total September 2025 accounts payable checks \$433,215.63, October 2025 invoices paid to date \$217,719.27, Webster seconded, motion carried. The next monthly meeting will be scheduled when budget prep is complete by the Clerk's Office. Helfvogt made a motion to adjourn at 9:17PM, Hinojosa seconded, motion carried.